

St. Martin de Porres School
School Council Minutes
7:00 p.m.
September 21, 2020

“Trust the Lord with all our heart!
Fais confiance au Seigneur de tout ton coeur!”

- 0.0 Call to Order at 7:01 pm - Tyler Yates, our School Council chair called the meeting to order at 7:00pm.
- 1.0 Opening Prayer- Mme de Champlain
- 2.0 Introductions: School Council members introduced themselves and completed a sign-in sheet.
- 3.0 Review of the Agenda - The agenda was adopted as read.
- 4.0 Call for Nominations- Executive Roles
 - Chair- Ann nominated Tyler Yates and Kate seconded.
 - Vice-Chair- Stacy nominated Ann Berry and Naomi seconded.
 - Secretary- Ann nominated Stacy Thygesen and Kate seconded.
 - Treasurer- Ann nominated Erica Svanes and Kate seconded.

Congratulations to our new School Council Executive:

Chair- Tyler Yates
Vice-Chair- Ann Berry
Secretary- Stacy Thygesen
Treasurer- Erica Svanes

- 5.0 Business
 - 5.1.1 Annual School fundraiser
 - There are no fundraisers planned at this time as the funds fundraised last year were not used.
 - 5.1.2 Additional Art Ideas
 - ACORN Cards/Wall Decals/Window Clings. Proceeds are a 60/40 split. Mrs Lawrance is willing to continue with this initiative this year for the Advent Season with the support of the School Council. Last year the school raised \$588. This

would not be looked at as a fundraiser but an opportunity for parents to have a keepsake from their children. Ann Motioned and Erica seconded.

- Erica provided a brief account update: the remaining monies from last year not spent on field trips etc and previous account balance we have \$16875.75 in our account.
- Stacy asked if we could buy our school caretakers gift cards to recognize them for the extra work they have been doing to keep everyone safe. Stacy Motioned we purchase \$25 Tim Horton GC for each (x4), Tyler seconded. Dorice will give to the Caretakers on Friday October 2nd as it is Caretakers Appreciation Day.
- Kate asked if School Council could purchase individually wrapped cutlery to be kept at school for when children forget utensils. Kate motioned, Ann seconded.
- School Council asked where else can they help. Dorice will reach out to the Teachers at the next Staff Meeting and report back to us.
- As things could be changing rapidly this year, School Council would like to keep a surplus/balance moving forward into 2021-2022.

5.20 Review of guidelines for School Council Members when submitting receipts:

- Stacy wanted to review the policy surrounding submitting receipts to avoid issues from the previous year as school council members were unaware of the requirements. All receipts must not have other items listed on them other than what is being submitted. For example you can not purchase personal items and something for the school on one receipt. They have to be separate in order to be accepted and processed. Additionally, you are required to submit an actual receipt, a screenshot or copy of an e-transfer and associated conversation is not sufficient.

6.0 Committee Reports/ Chairs

Please note that a committee may have nothing to report at various times of the year or if the event is cancelled.

6.1.1 Dawe Run - Cancelled this year

6.1.2 Fundraising- ACORN Cards/Wall Decals/Window Clings

6.1.3 Staff Appreciation- School Council will support all endeavours

- School Council will pay for lunch for the staff at the next PD Day. We can no longer bring in food so this is the best way bring together the staff and support them.

6.1.4 Winter Fun Night- Megan and Cassandra have volunteered..

- This event is TBD based on AHS guidelines

6.1.5 Shrove Tuesday- Cancelled this year.

6.1.6 Family Fun Night/ Carnival- Cassandra and Megan will volunteer to chair

- This event is TBD based on AHS guidelines
- 6.1.7 Grade 5 Farewell- Stacy, Tash, Kate, Megan will volunteer

7.0 Principal Report- Mme de Champlain (included in this document)

7.1.1 Questions arising from Principal's Report

7.1.2 Administrative Procedures - There were no administrative procedures to review.

- Students are able to bring in personal Chromebooks for use at school, however the school can not be held responsible for any damage that occurs to them.
- Dorcie will ask the Teachers about online subscriptions. If there are nominal costs associated then School Council can look at covering the cost of these.

8.0 New Business:

8.1.1 2020-2021 Meeting Dates are listed below. **DRAFT DATES**

October 26 School Council Meeting/ Budget Mtg 7pm

January 11 Meeting at 7pm

March 8 Meeting at 7pm

May 10 Meeting at 7pm

June 7 Meeting at 7pm

9.0 Announcements/ Correspondence

9.1.1 Next meeting date will be October 26 at 7 pm.

10.0 Closing Reflection- Mme de Champlain

11.0 The meeting was adjourned at 8:30pm

St. Martin de Porres Principal's Report
Highlights for the School Council Meeting- September, 2020

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We Welcome New and Returning Staff Members...

Mrs. Jenn Cocolicchio, Teacher, Grade 3
Mrs. Natasha McAdam, Teacher, Grade 2
Mrs. Heather Starratt, EA, Grade 2 classrooms

Faith in our School...

- We will celebrate our Opening Celebration online in each classroom at 11 am on September 16, 2020. A BIG thank you to Ms. DeGraff and our entire staff for leading this celebration.

Staggered Entry

- From August 31 to September 8, we held our very first Division wide staggered entry. Both staff and students reported the staggered entry as a huge success! It was a great opportunity for teachers to connect with smaller groups of students and get them settled in their new routines!

Enrollments

- Current enrolments are at 261. Sadly we have lost 10 students in the last few weeks. These families either had to relocate or adjust their plans due to Covid! Thanks to all of our families for promoting our amazing school, the only Catholic Fine Arts school in Red Deer!

What's New at St. Martin's!

- We have **optimistically** booked our St. Martin's Production for the end of March at Red Deer College! We are **praying** we will be able to continue with this beautiful tradition again this school year during the Easter season! More details to come!
- Our teachers are showing innovation by creating little individual tool kits including math manipulatives, art supplies and musical instruments in order to respect our new Covid protocols to keep our students safe!

Art

- Due to the pandemic, there is a bit of a change for the first part of the year. Art projects will focus on basic art elements and elements of design building drawing skills. This will also incorporate paper crafts, cutting and gluing to ensure that the artwork is still of high quality. Drawing skills will include line, shape, space, texture, perspective, shading, tone etc. As we continue through the year, supplies that are difficult to sanitize and/or clean will be rotated through classes with a waiting period between cohort uses. Paints and brushes will be sanitized

between uses but such items as pastels and charcoal for example will have a waiting period between cohort uses.

Music

- There have been some changes to how Music is being taught this year. Procedures and restrictions are constantly changing so expect to see an evolution of what concepts are being taught in Music throughout the year! Individual instrument kits have been created for K-2 students to use in class. Grades 3-5 will rotate between instruments with each class keeping a set of instruments for the whole unit so there is no sharing of instruments or quarantine of supplies between cohorts. We will also spend more time exploring composing music digitally. We are presently exploring software options to give students experience composing and sharing their musical creations.

Parent Communication

- Parents are always welcome and encouraged to address questions or concerns directly with the classroom teacher or the school principal.

Wishing our entire St. Martin de Porres School Community a safe and blessed school year!

God Bless!